

**NIEMANN-PICK DISEASE GROUP (UK)**

**CHARITY NO: 1061881**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 APRIL 2007**

**Trustees:** Jim Green (Chairman)  
Janice Brooks  
Bill Owen  
Richard Rogerson  
Zoe Mead-Wynne  
Kristina White  
Richard Brooks  
Tom Brooks  
Dave Roberts

**Secretary:** Zoe Mead-Wynne

**Treasurer:** Richard Brooks

**Bankers:** H S B C  
53 High Street, Grays, Essex RM17 6NH

**Independent  
Examiners:** James Anderson & Co, Chartered Accountants  
Pentland Estate, Straiton, Edinburgh EH20 9QH

**Registered  
Address:** 98 Yarningdale Road, Kings Heath, Birmingham, B14 6NB

**Office  
Address:** 11 Greenwood Close, The Pastures, Fatfield, Washington NE38 8LR

**Charity  
Registration No:** 1061881

**Governing  
Document:** Constitution

**Report of the Trustees  
For the Year ended 30 April 2007**

The Trustees present their report and financial statements for the year ended 30 April 2007.

**Structure Governance and Management***Governing Document*

## Constitution

*Appointment & Recruitment of new Trustees*

All trustees and office bearers are elected at the AGM. They are volunteers and each takes on responsibilities within the Group to co-ordinate/support an aspect of the Group functions.

*Induction and Training of Trustees*

New trustees are briefed on their legal obligations, the contents of the Constitution, the board and decision making processes, the business plan and the recent financial performance of the charity. During the induction they will meet the other trustees and key members of staff.

*Structure*

The structure of the charity is governed by its constitution and its objects. There are 9 trustees, 7 of whom are members of families directly affected by this disease. The Group currently have four employees, two of whom are employed through the Manchester Children's Hospital Trust - Clinical Nurse Specialist and Clinical Research Nurse. The other two employees are the National Development Manager and a clerical assistant. The trustees and all the other supporters of the Group are volunteers.

The Trustees are directly responsible for the effective governance of the charity and for providing appropriate support and guidance and monitoring of all staff and activities. This is carried out in accordance with statutory guidance and legislation as provided by the Charity Commissioners. The Trustees meet on average four occasions a year with at least four additional teleconferences to review reports and to carry out management and financial reviews.

*Risk Management*

The Trustees are satisfied that the major risks to which the charity is exposed have been reviewed and procedures have been established to manage these risks.

**Objects of the Charity**

To relieve sickness amongst families afflicted by Niemann-Pick Disease and any distress which may arise therefrom. To advance the education of such families, interested parties and the general public in all matters concerning the disease as the committee may determine.

**Review of Activities**

What the charity does and what has been achieved in the year is laid out in the charity's annual report of which these accounts form part.

**Financial Review**

The free reserves at 30 April 2007 amounted to £ 57,638. The Board consider that the aim should be for free reserves to be at a level of expenditure for a year. The income from the endowment fund is available to be used when required to assist in financing the Manchester family advocacy and clinical support nurse service.

**Report of the Trustees (Continued)  
For the Year ended 30 April 2007**

**Legal and Administrative Details**

The information relating to Niemann-Pick Disease Group (UK) is contained on page 1.

**Trustees**

The Trustees who served during the year are shown on page 1.

**By Order of the Board of Trustees**

**J Green  
Trustee**

I report on the accounts of the Charity for the year ended 30 April 2007 which are set out on pages 5 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3) (a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7) (b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Christopher Spalding C.A.  
James Anderson & Co  
Chartered Accountants  
Pentland Estate  
STRAITON  
Edinburgh  
EH20 9QH**

**Statement of Financial Activities  
For the Year ended 30 April 2007**

	Notes	Unrestricted Fund £	Restricted Funds £	Endowment Fund £	Total Funds £	Total 2006 £
<b>Incoming Resources</b>						
Voluntary income		60,256	-	-	60,256	37,267
Activities for generating funds		14,108	-	-	14,108	18,872
Investment income		12,110	-	-	12,110	12,700
Income resources from charitable activities		2,479	16,491	-	18,970	20,205
<b>Total Incoming Resources</b>	<b>2</b>	<b>88,953</b>	<b>16,491</b>	<b>-</b>	<b>105,444</b>	<b>89,044</b>
<b>Resources Expended</b>						
Cost of generating voluntary income		1,095	-	-	1,095	2,011
Costs of charitable activities		110,992	20,636	-	131,628	90,060
Governance costs		3,343	-	-	3,343	7,601
<b>Total Resources Expended</b>	<b>3</b>	<b>115,430</b>	<b>20,636</b>	<b>-</b>	<b>136,066</b>	<b>99,672</b>
<b>Net Incoming Resources before transfers</b>		<b>( 26,477)</b>	<b>( 4,145)</b>	<b>-</b>	<b>(30,622)</b>	<b>(10,628)</b>
(Reduction) / gain on revaluation of investment		-	-	(8,917)	(8,917)	4,026
<b>Net movement in funds</b>		<b>( 26,477)</b>	<b>( 4,145)</b>	<b>(8,917)</b>	<b>( 39,539)</b>	<b>( 6,602)</b>
<b>Balance brought forward 30 April 2006</b>		<b>84,114</b>	<b>4,145</b>	<b>193,137</b>	<b>281,396</b>	<b>287,998</b>
<b>Balance carried forward 30 April 2007</b>	<b>6</b>	<b>57,637</b>	<b>-</b>	<b>184,220</b>	<b>241,857</b>	<b>281,396</b>

**Balance Sheet**  
**As at 30 April 2007**

	Notes	2007 £	2006 £
<b>Fixed Assets</b>			
Investments – endowment fund	4	<u>184,220</u>	<u>193,137</u>
<b>Current Assets</b>			
Bank		<u>78,332</u>	<u>92,276</u>
<b>Creditors</b>			
Amounts falling due within one year	5	<u>20,695</u>	<u>4,017</u>
<b>Net Assets</b>		<u>241,857</u>	<u>281,396</u>
<b>Funds</b>			
Endowment fund		184,220	193,137
Unrestricted fund		57,637	84,114
Restricted funds		<u>-</u>	<u>4,145</u>
	6	<u>241,857</u>	<u>281,396</u>

The financial statements on pages 5 to 10 were approved and signed on behalf of the board of trustees on.

J Green

Trustee

**Notes to the Financial Statements  
For the Year ended 30 April 2007**

**1. Accounting Policies**

**a) Basis of Accounting**

The charity prepares its accounts on the historical cost basis and in accordance with the Statement of Recommended Practice 2005 – Accounting and Reporting by Charities.

**b) Incoming Resources**

Income is accounted for as received by the charity.

**c) Investments**

Investments are stated at their market value.

**d) Resources Expended**

All expenditure is included on an accruals basis and has been directly attributed to one of the financial categories of resources expended in the Statement of Financial Activities.

**2. Incoming Resources**

	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
<i>Voluntary income</i>		
Membership	155	435
Donations received	47,042	33,600
Donations in kind	-	740
Conference income	13,059	2,492
	<hr/>	<hr/>
	60,256	37,267
	<hr/>	<hr/>
<i>Activities for generating funds</i>		
Fundraising income	14,108	18,872
	<hr/>	<hr/>
<i>Investment income</i>		
Bank interest	2,123	2,561
Fixed interest fund distribution	9,987	10,139
	<hr/>	<hr/>
	12,110	12,700
	<hr/>	<hr/>
<i>Incoming resources from charitable activities</i>		
BBC Children in Need	16,491	-
Department of Health	-	20,000
Christmas card sales	2,479	205
	<hr/>	<hr/>
	18,970	20,205
	<hr/>	<hr/>
<b>Total Incoming Resources</b>	<b>105,444</b>	<b>89,044</b>
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**Note to the Financial Statements  
For the Year ended 30 April 2007 (Continued)**

<b>3. Resources Expended</b>	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
<i>Cost of generating voluntary income</i>		
Fundraising costs	1,095	2,011
	<hr/>	<hr/>
<i>Cost of charitable activities</i>		
Helpline	436	488
Peter Carlton Jones Award	1,000	-
Research	11,948	-
Conference costs	16,903	9,760
Support nurse	65,346	44,939
Development manager salary	20,461	14,718
Development manager costs	3,223	2,333
Newsletters & leaflets	1,960	2,190
Postage & stationery	2,493	5,158
Insurance & subscription	1,282	990
Payroll service	761	595
Administrative assistant	5,657	5,865
Upkeep computer	15	2,882
Bank charges	143	142
	<hr/>	<hr/>
	131,628	90,060
	<hr/>	<hr/>
<i>Governance costs</i>		
Independent examiner's fee	541	517
Executive & management meetings	2,802	7,084
	<hr/>	<hr/>
	3,343	7,601
	<hr/>	<hr/>
<b>Total Resources Expended</b>	<b>136,066</b>	<b>99,672</b>
	<hr/>	<hr/>
<b>4. Investments – Endowment Fund</b>		
Balance brought forward	193,137	187,111
Invested in year	-	2,000
	<hr/>	<hr/>
	193,137	189,111
(Reduction)/increase in value of investment	(8,917)	4,026
	<hr/>	<hr/>
Market value at 30 April 2007	184,220	193,137
	<hr/>	<hr/>
Historical cost of investments held at 30 April 2007	202,000	202,000
	<hr/>	<hr/>

The investment is 178,335 units in Schroders Charity Fixed Interest Fund and is held in the U.K.

**Note to the Financial Statements  
For the Year ended 30 April 2007 (Continued)**

<b>5. Creditors</b>	<b>2007</b>	<b>2006</b>
Amounts falling due within one year	£	£
Accruals	20,695	4,017

**6. Movement in Funds**

	<b>Balance 1 May 2006 £</b>	<b>Incoming Resources £</b>	<b>Outgoing Resources £</b>	<b>Change on revaluation of investments £</b>	<b>Balance 30 April 2007 £</b>
<b>Endowment fund</b>	193,137	-	-	(8,917)	184,220
<b>Unrestricted fund</b>	84,114	88,953	(115,430)	-	57,637
<b>Restricted funds</b>					
BBC Children in Need	-	16,491	(16,491)	-	-
Department of Health	4,145	-	(4,145)	-	-
<b>Total restricted funds</b>	4,145	16,491	(20,636)	-	-
<b>Total funds</b>	281,396	105,444	(136,066)	(8,917)	241,857

**Purpose of endowment fund**

The income from the fund is expendable and is to be used when required to assist in financing the Manchester family advocacy and clinical support nurse service.

**Purpose of restricted funds**

Department of Health Funding - funding towards the salary and other costs incurred by the development manager.

BBC Children in Need - funding of support nurse

**Notes to the Financial Statements**  
**For the Year ended 30 April 2007 (Continued)**

**7. Analysis of net assets between funds**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total Funds £</b>
Investments	-	-	184,220	184,220
Current assets	78,332	-	-	78,332
Current liabilities	( 20,695)	-	-	( 20,695)
	<hr/>	<hr/>	<hr/>	<hr/>
Net assets at 30 April 2007	57,637	-	184,220	241,857
	<hr/>	<hr/>	<hr/>	<hr/>

**8. Trustees**

No remuneration was paid to Trustees during the financial year. Trustees are reimbursed travel and administration expenses and this amounted to £      for the year of which £      was redonated.